State of Illinois Department of Central Management Services Bureau of Personnel Springfield, Illinois 62706

Supplementary Examination Announcement

Monthly Salary Range: \$2547 - \$4486

INTERNAL SECURITY INVESTIGATOR I - 21731

Regular Test - No Option Option MC – Manual Communications

Option SS - Spanish Speaking

All selected options may be listed on one application.

<u>General duties</u>: An Internal Security Investigator I performs responsible research and confidential investigative work for the Director of a Department, Board or Commission; compiles and gathers relevant facts pertaining to cases under investigation; conducts inquiries and investigations of instances of conflicts of interest or malfeasance of employees within the agency.

The requirements for a minimal passing grade are as follows:

<u>Training and Experience</u>: Completion of four years of college with major course work in law, government, liberal arts, history or business or public administration plus one year professional experience in law enforcement investigatory work or a related field; or any equivalent combination of training and experience.

Tests and weights: Training and experience 100%.

Length of eligibility period: One year.

<u>Option MC – Manual Communication Skills:</u> At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit this ability will result in disqualification for this option.

Option SS - Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

<u>Counties in which positions are established</u>: Clinton, Cook (SS), Kane, Kankakee, Lake, Livingston, Sangamon, Union, Whiteside, Will.

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

AN EQUAL OPPORTUNITY EMPLOYER

3-1-94 (MC-04) Salary 12-2-05, Counties Updated 9-14-05, Grade Statement Added 5-07-02